

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
February 21, 2023

Meeting called to order at 6:30 pm

Roll Call: Present: Smith, Hempsted, Benke, Patrick, Roesemeier and Forwerck
Absent: Prebo, Tornow, and Magee.

Approval of Agenda: Motion made by Patrick to approve the agenda as presented. Motion seconded by Benke. **Motion carried** with all yeas.

Approval of January Minutes: Patrick made a motion to approve the minutes of January 17th, 2023. Motion seconded by Smith. **Motion carried** with all yeas.

Guest: none

Public Comment: none

Treasurers Report: Benke gave the treasurers report. She passed out copies of the banking statement and a report of bills that were paid along with income received. Patrick made a motion to approve the treasurers report as presented. Motion seconded by Roesemeier.

Motion carried with all yeas.

New Business:

Appoint Co. Treasurer: Discussion regarding a co-treasurer for the Treasurer's position. Possibly Patrick Prebo could fill this position because of his banking knowledge. Forwerck suggested the Treasurer and Co-treasurer should each get \$400.00 a year with another \$100.00 for the audit, which would amount to \$1,000 for the Treasurer position. Patrick made a motion to have a Co-Treasurer who would be compensated \$400.00 a year with \$100.00 for audit for a total of \$500. The Treasurer position would be the same amount. Motion seconded by Smith. **Roll call:** Forwerck-Y, Benke-Y, Hempsted-Y, Roesemeier-Y, Smith-Y, and Patrick-Y.

Old Business:

Change bylaws: Roesemeier asked when the bylaws were last looked at. Forwerck said they were never checked. There is discussion on possibly changing the bylaws. Forwerck would like to have in the bylaws changed under officers to say Chairperson, and Vice Chairperson, Secretary, and Treasurer. She would like to add another sentence saying that the Treasurers position can consist of a Co Treasurer. Forwerck made a motion to amend the Bylaws under officers to a Chairperson, Vice Chairperson, Secretary, and Treasurer with a clause stating that the Treasurer's position can include a Co-Treasurer. Motion seconded by Patrick. **Roll Call:** Smith-Y, Forwerck-Y, Hempsted-Y, Benke-Y, Patrick-Y, Roesemeier-Y. **Motion carried.**

Land for sale DDA District: The land has a contingency on the property currently. There was some brief discussion if it falls through.

Christmas Decoration Storage: Some of the decorations are down and some are still up.

Bulletin Board Progress: Stan said he talked to Mike about storing it. We will need to get someone to install it. Stan will get in touch with Mike again. It was suggested to find someone to install it sooner than later.

Dog Park: Roesemeier said that there is a parcel 01050054 on Rebecca Street which is close to the park as a possible location. This is closer to the village salt barn. This lot is zoned residential. This is in the talking stage only. The zoning needs to be checked and possibly talk to the council.

Public Comment: none

Board Comments:

Forwerck said April's meeting will be at the library. An open house with those who have businesses, plus residents, in the DDA district will be held from 4-7 pm. Council members will also be invited. Networks Northwest will be involved in planning this open house. The annual meeting will be held the same day. She said she would like to have someone hired by next month to put in the bulletin Board in Veterans Park by bid process.

Benke said thank-you for relieving her stress as she is not good with QuickBooks.

Patrick discussed the last 131 North Meeting two weeks ago.

Roesemeier said she talked to Mathew at Networks Northwest about pictures for the Open house. He said she would download the pictures that he needs from the website.

Smith said that she stumbled across Kingsley DDA website. She said they have a nice flyer put together. She said she would be happy to put one together for Fife Lake.

Motion made by Patrick and seconded by Smith to adjourn at 7:20 pm

Respectfully submitted

Marcia Eby