

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
September 20,2022

Meeting called to order at 6:30pm

Roll Call: Present: Tornow, Smth, Forwerck, Prebo, McGough, and Patrick and Rosemeyer
Absent: Magee, and Benke

Approval of Agenda: an addition to the agenda under “New items” letter E will be Scarecrow Festival donation. Motion made by Patrick to approve the agenda with the changes, seconded by Roesemeier. **Motion carried** with all yeas

Benke arrived at 6:35pm

Approval of July Minutes: Motion made by Patrick to approve the minutes of July 19,2022. Motion seconded by Tornow. **Motion carried** with all yeas.

Guest: Derryl Nelson- Grand Travers County Commissioner who is running for reelection He introduced himself and gave an update on what is going on at the county level.

Rob Carson with Networks Northwest will be coming to next month meeting.

Communications: Fife Lake P.O. Box Bill. Motion made by Prebo to pay the P.O. Box bill, seconded by Patrick. **Roll Call:** Benke-Y, Prebo-Y, Tornow-Y, Patrick-Y, Smith-Y, McGough-Y, Rosemeier-Y, and Forwerck-Y. **Motion carried.** The post office box fee is \$52.00 for 12 months.

The cemetery request: The township contacted the DDA about trimming a tree at the entrance of the cemetery. They are expanding the cemetery and with big trucks going in and out of the entrance it will be difficult getting in with the tree at the entrance. The trucking company will be trimming the tree, The crab apple tree will need to be trimmed and reshaped on the west side of the entrance. The tree may need to be replaced if it does not survive and it will be at the townships expense. If the curbing is damaged at the entrance that will also be at the townships expense. Rosemeier read a letter from the DDA that is going to be sent to the township.

Motion made by Smith to accept the letter and send it out, seconded by Prebo. **Motion carried** with all yeas.

Public Comment: none

Treasurers Report: Benke went over the treasurer’s report. Three checks written and 2 deposits were made. A check was written to the Historical Society for \$500.00 at an earlier date but was misplaced so another check was written. There was never a stop payment placed on the original check. Prebo wanted a stop payment placed on the check. Motion by Prebo to put a stop payment on the check, seconded by Rosemeier. **Motion carried** with all yeas.

Motion by Patrick to accept the Treasurer’s Report as presented, seconded by Rosemeier.

Motion carried with all yeas.

New Business

Historical Society Request: Noreen Broering was present to discuss the historical markers. The sun has damaged the markers. The project to redo the signs will be about \$840.00. Benke made a motion for the DDA board to replace the Historical Markers for \$840.00. Motion seconded by

Smith. **Roll Call:** Smith-Y, Prebo-Y, Benke-Y, McGough-Y, Tornow-Y, Patrick-Y, Rosemeier-Y and Forwerck-Y. **Motion carried.** In support of the Historical Society this will be a collaborative agreement between the Historical Society and the DDA and will reflect this in the Historical Society brochure.

Retaining Wall: The Fife Lake inn retaining wall in front of the restaurant is deteriorating. This will be considered as a future project. Forwerck also suggested possibly placing a bench on the new sidewalk segment as a future project.

Muskegon MDA event: The event will start at 10am the first day with everyone driving down the first day and then staying overnight to attend the second day. Three rooms will be reserved for 4 people. Patrick made a motion to approve the expenses up to \$1500.00 for 4 people to attend the MDA conference. Motion seconded by Smith. **Roll call:** Benke-Y, Patrick-Y, Prebo-Y, McGough-Y, Tornow-Y, Smith-Y, Rosemeier-Y. and Forwerck-Y. **Motion carried.**

Land for sale in DDA District: There is interest in the property as a DDA investment. Smith, Rosemeier and Prebo will get information about the property.

Scarecrow Festival: Motion made by Prebo to give \$500.00 to the Scarecrow Festival, seconded by Smith. **Roll call:** Benke-Y, Smith-Y, Prebo-Y, McGough-Y, Tornow-Y, Patrick-Y, Rosemeier-Y, and Forwerck-Y. **Motion carried.** The festival is on October 8th from 10a-2p

Old Business

Entrance signs: tabled till next month

Tree Trimming: Benke will look into it and call Lone Eagle to trim the trees

Streetlamp bases: tabled till next month

Public Comment: None

Board Comment: None

Adjourn: Motion made by Smith to adjourn at 7:43pm

Respectfully Submitted
Marcia Eby