

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
January 17, 2023

Meeting called to order at 6:30pm

Reappointed member Jane Roesemeier was sworn in under oath.

Roll call: Present: Smith, Hempsted, Benke, Patrick, Roesemeier and Forwerck
Absent: Prebo, Magee and Tornow

Agenda: Additions to the agenda under new items letter "C" will be Christmas Decorations. Patrick made a motion to approve the agenda with the addition. Motion seconded by Smith.

Motion carried with all yeas.

Minutes: Motion made by Patrick to approve the minutes of December 20th as presented. Motion seconded Benke. **Motion carried** with all yeas.

Guest: Mathew Cook from Networks Northwest came to speak to the DDA members about the TIF Plan. He said he will be one of the people who will be working with us on updating the TIF plan along with Rob Carson. The community input meeting, which is required, will be held on April 18th from 4-7 at the library. The Chamber, Council, businesses owners, and household members who are in the DDA district will be invited. to attend. Mathew outlined how the TIF process will go. Members discussed what they wanted to see within the village. Ideas among members were improving he appearance of the downtown businesses and signage. Ways to bring more business into the village, Dog Park in one of the parks, More community involvement between businesses Council and Chamber. More viable businesses within the village. Taking advantage of property purchases through the DDA for improvements within the DDA district.

New Business

Network Northwest contract approval: Motion made by Roesemeier to approve the contractual agreement between the Fife Lake Downtown Development Authority and Networks Northwest as presented. Motion seconded by Smith. **Roll call:** Smith-Y, Benke-Y, Hempsted-Y, Patrick-Y, Roesemeier-Y, and Forwerck-Y. **Motion carried.** This is the final contract that was voted on.

Annual Report: in the packet:

Christmas Decorations: the decorations are starting to come down. Jamie is going to see where they can be stored.

Public Comment: none

Treasurers Report: The expenses and bank statement were in the packet. Benke went over the expenses and statement balance. One check was written to the Chamber for the Fish Derby. There were Christmas decorations returned to Menards for refund. The total cost of Christmas decorations that were spent this year was \$2171.67. Motion made by Patrick to accept the treasurers report as presented, seconded by Smith. **Motion carried** with all yeas.

Old Business

Budget: This was presented to council and was approved.

Reappointments: Council reappointed both Prebo and Roesemeier for another four year term at their meeting last night.

Bulletin Board: Forwerck said that there is \$1000.00 in the budget for the Bulletin Board, and she would like to hire someone to install it. Roesemeier made the motion to hire someone to install the Bulletin Board. Motion seconded by Smith. **Motion carried** with all yeas. Roesemeier said she saw Magee and he said he would get it done. She was passing on the message.

Meeting Structure: tabled till May

Tree Trimming: ongoing

Streetlamp bases and plaques: ongoing

Entrance Signs: ongoing

Retaining Wall: ongoing

Public Comment: none

Board Comments: Forwerck said she was still be interested in the property between the BP Station and the Elementary School. It may still be available. Forwerck complemented this board as being one of the best boards. Patrick is happy to see all the boards starting to come together and is excited to see what the future holds.

Patrick made a motion to adjourn the meeting at 7:48pm

Respectfully submitted

Marcia Eby