

e

Village of Fife Lake  
Downtown Development Authority  
Meeting Minutes  
November 15,2022

Meeting Called to order at 6:35pm

**Roll call:** Present- Tornow, Prebo, McGough, Benke, Patrick, Roesemeier, and Forwerck.  
Absent- Smith and Mcgee

**Approval of agenda:** Motion made by Patrick to approve the agenda as presented. Motion seconded by Tornow. **Motion carried** with all yeas.

**Approval of Minutes:** The minutes of September 20<sup>th</sup>, 2022, were read aloud to all present. Motion made by Roesemeier to approve the minutes as presented. Motion seconded by Benke. **Motion carried** with all yeas. Corrections were made during the reading. Copies will be sent out to members. Corrections were to add into the minutes that under the Historical Society that there was going to be a collaborative effort between the Historical Society and the DDA. This would be reflected in the Historical Society Brochure.

**Guest:** none

**Public Comment:** none

**Treasurers Report:** Benke gave the report to all present. There was not a meeting last month, she handed out the bill breakdown of bills for both October and November. Prebo asked where the expenses for the MDA conference of \$1493.40 plus the motel would go under the budget. Prebo made a motion to put the expenses of the MDA conference under line item "Business Feedback on Future Projects" in the budget. Motion seconded by Patrick. **Roll Call:** Roesemeier-Y, Benke-Y, Prebo-Y, Tornow-Y, Patrick-Y, McGough-Y, and Forwerck-Y. **Motion carried.**

Motion made by Prebo to approve the Treasurers report as presented, seconded by Roesemeier. **Motion carried** with all yeas.

**New Business**

**Networks Northwest:** Forwerck mentioned that Rob Carson from Networks Northwest came to last month's meeting to discuss updating the TIF plan. Forwerck said the plan needs to be updated. Forwerck asked for a consensus among the members. It was decided to have Networks Northwest look into it. Roesemeier made a motion to propose a verbal agreement to use Network Northwest to work on updating the TIF Plan. Motion seconded by Patrick. **Motion carried** with all yeas and one abstained. This is a consensus vote only.

**Land for sale in DDA district:** Forwerck said that she, Roesemeier and Benke walked the land. Roesemeier said the terrain is uneven but beautiful. Prebo said that he talked to John Simpson who is the Director of Home Stretch Housing which is a nonprofit organization. He said they do turnkey housing, along with feasibility studies, assistance with grant writing among other things

for communities. Roesemeier is interested in a feasibility study being done. Prebo suggested getting a Portfolio Lot loan at the credit union.

Roesemeier made a motion to have Forwerck chair a committee consisting of herself, Benke, and Roesemeier to investigate financing for the property. Motion seconded by Patrick. **Motion carried** with all yeas.

**Current budget:** Forwerck wanted to get an update on expenses and update the budget.

**Winter Street lamps banners:** Forwerck discussed while at the MDA conference there was vendors there. She spoke to one vender because of the concern of the banners getting hit by trucks in the business area. Those banners are hanging sideways making it difficult to see them. She got a quote from a company on streetlamps that are 2 feet higher than the current lamps in attempt to avoid this. The quote is \$35,000.00 for 10 streetlights. This will be from the upper bar to the railroad tracks. This is just something to think about.

**Meeting Structure:** Smith was not present at meeting.

**Next mandated Meeting January:** It was decided to hold a December meeting. Patrick made a motion to hold a December meeting on the third Tuesday which would be the December 20<sup>th</sup>. Motion seconded by Tornow. **Motion carried.** with all yeas

#### **Old business**

**Muskegon MDA Event:** The members who went to the meeting gave an update on what they got from the event.

**Christmas Decorations:** Prebo purchased some decorations to be put in Memorial Park. Forwerck said she was going to put \$2000.00 in next years budget for Christmas Decorations. She said she would like something added to the streetlights possibly bows.

**Tree Trimming:** tabled

**Bulletin Board:** tabled

**Entrance Signs:** tabled

**Retaining wall- Fife Lake Inn:** Tabled

**Public Comment:** Tom Hempsted, Village President, mentioned that there are spring loaded clamps that attach to street banners that if hit by trucks will spring back. He thought they should investigate that. He asked if the big tree in Lakeside Park could have lights shining on it for the holidays. He suggested having the Christmas lights an event with Santa.

**Board Comments:** Benke questioned bills that need to be paid to the village. The DDA has not received any bills for anything that needs to be paid to the village.

Motion made to adjourn by Forwerck at 8:06pm, seconded by Patrick. Motion carried.

Respectfully Submitted

Marcia Eby, Recording Secretary