

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
March 21,2023

Meeting called to order at 6:33pm

Roll Call: Present: Forwerck, Prebo, Hempsted, Benke, Magee, Patrick, and Roesemeier.

Absent: Smith, and Tornow.

Tornow, Prebo and Roesemeier have been sworn in.

Tornow arrived at 6:36pm

Approval of Agenda: Motion made by Patrick to approve the agenda as presented, seconded by Prebo. **Motion carried** with all yeas.

Approval of Minutes: Motion made by Patrick to approve the minutes of February 21,2023 as presented and seconded by Hempsted. **Motion carried** with all yeas.

Public Comment: none

Treasurers Report: Benke gave the report saying that she did not write any checks to anyone last month. She did say that two checks were deposited from the township one for a total of \$6430.16. Prebo suggested possibly putting some of the money into a 12-month CD. Forwerck said she would check into that. Patrick made a motion to approve the treasurers report as presented and seconded by Roesemeier. **Motion carried** with all yeas.

New Business

Tiff Report to the State of Michigan: The TIF report has been sent into the state of Michigan. Forwerck found out after sending it that it needs to be submitted in the fall which coincides with the state fiscal year. The TIF report shows an increase in the Fife Lake DDA district of \$7,874.00 captured. That's a difference from 2021-2022 of the village of \$2,646.00 and in the township \$1,972,00, and in the county of \$3,256.00.

Appoint Co-Treasurer: Motion made by Forwerck to appoint Prebo as Co-Treasurer, seconded by Roesemeier. **Roll Call:** Benke-Y, Prebo-Y, Forwerck-Y, Tornow-Y, Magee-Y, Patrick-Y, Hempsted-Y, and Roesemeier-Y. **Motion carried.** Benke, Forwerck and Prebo will get together to look at CD rates for the purpose of getting a CD. Both the Treasurer and the Co-Treasurer will be getting \$500.00 a year.

Amend 2023/2024 Budget: The amended budget will reflect the Co-treasurers yearly income of \$500.00 making the Treasurer and Co-Treasurer to \$1000.00. Also, the MDA dues is increased to \$125.00 not \$100.00 which was reflected in the original budget. The MDA Alpena and Birmingham conference was increased from \$3000.00 to \$5000.00. The bulletin Board budget was increased from \$1000.00 to \$2000.00. This makes the total budget amendments increase of \$3,525.00. Motion made by Patrick to approve the budget increase of \$3525.00. Motion seconded by Benke. **Roll call:** Roesemeier-Y, Hempsted-Y, Magee-Y, Forwerck-Y, Patrick-Y, Benke-Y and Prebo-Y. and Tornow-Y. **Motion carried.**

Roesemeier made a motion to have a **committee made up of Prebo, Benke, and Forwerck to investigate putting money into a CD.** Motion seconded by Patrick. **Roll call:** Forwerck-Y, Benke-Y Roesemeier-Y Prebo-Y, Patrick-Y, Hempsted-Y, Tornow-Y, and Magee-Y. **Motion carried.**

Guest: Networks Northwest- Mathew Cook was present to speak on the upcoming public input session that is scheduled in April. He said that Networks Northwest will do a press release. He said that there are about 80 addresses in the DDA district. It was suggested to send out a mailing and follow up with a door visit. Refreshment and food will be provided, and this will run from 5pm-7pm on the 18th of April at the library. Mathew explained how it would be set up. He said there would be stations set up with people attending each station. Forwerck stressed the importance of educating the public about how the DDA works. Forwerck asked when everyone wanted to have the regular meeting, before or after the public input station. Rosemeier made a motion to have the regular meeting at 3pm that day. Motion seconded by Patrick. **Motion carried** with all yeas. This meeting will be held at the library.

Old Business:

Bulletin Board: It was made very clear that this needs to be completed by May. This was addressed to Magee and Tornow. Motion made by Patrick to extend the grace period to May 1st to get it finished. Motion seconded by Prebo. **Motion carried** with all yeas. Forwerck would like to have a committee put together to finish this. Prebo made a motion to have a **committee made up of Tornow, Magee, and Hempsted to work together on finishing the Bulletin Board**. Motion seconded by Benke. **Motion carried** with all yeas. Benke made a motion to get a bid on the cost of the bulletin board roof. Motion rescinded. Forwerck made a motion to have the committee get a price from the Amish not to exceed \$2000.00 and to go ahead and finish the roof of the bulletin board. Motion seconded by Roesemeier. **Roll Call:** Tornow-Y, Magee-Y, Forwerck-Y, Roesemeier-Y, Prebo-Y, Patrick-Y, Hempsted-Y and Benke-Y. **Motion carried.**
Christmas Decorations: Forwerck said that there has been a problem with the decorations being frozen in the ice and snow. Forwerck made a motion to appoint a **committee with Prebo, Benke, Roesemeier, and Hempsted to come up with a solution to prevent the Christmas Decerations from freezing into the ground**. Motion seconded by Patrick. **Motion carried.**

Dog Park: tabled

Change By-laws: tabled

Land for Sale: tabled

Public Comments: none

Board Comments: none.

Motion made by Roesemeier to adjourn the meeting, seconded by Patrick at 8:11pm

Respectfully submitted

Marcia Eby