

Village of Fife Lake  
Downtown Development Association  
August 20, 2024

Meeting called to order at 6:30pm

**Pledge of Allegiance**

**Roll call:** Present: Johnson, Forwerck, Hempsted, Aldridge, and Benke

Absent: Balzak (excused), Tornow, Patrick and Roesemeier

**Approval of Agenda:** Motion made by Benke to approve the agenda as presented, seconded by Hempsted. **Motion carried** with all yeas.

**Approval of Minutes:** Hempsted made a motion to approve the minutes of July 16, 2024. Motion seconded by Forwerck. **Motion carried** with all yeas.

**Treasurers Report:** Benke gave the treasurers report for June and July. June bills were \$6236.40 which included \$500.00 to the Historical Society, Village of Fife Lake for \$500.00, Chamber of Commerce for \$2800.00, Bit Social for \$1686,40 and pay for the Treasurer and recording Secretary for \$400.00 and \$350.00. July 's bill was \$988.00 for trees. Two small bills were paid to Gill Roy's for \$18.67 and \$18.99 in August. Receipts in August were \$800.00 for two benches. Benke said that she rolled over the two CDs at 4.5% for 7 months. Motion made by Forwerck to approve the treasurers report as presented, seconded by Johnson. **Motion carried** with all yeas. Benke said that there will be an upcoming bill for the delivery of the trees. She said that it would be about \$85.00. Motion made by Forwerck to pay Barker Creek the delivery fee for the trees, not to exceed \$100.00. Motion seconded by Hempsted. **Roll Call:** Johnson-Y, Forwerck-Y, Hempsted-Y, Benke-Y, and Aldridge-Y. **Motion carried.**

**Communicatons:** Forwerck said that a text came in saying that Jane Roesemeier was resigning from the DDA board. Motion made by Johnson to accept Roesemeier's resignation, seconded by Hempsted. **Motion carried** with all yeas.

**Public Comment:** Jeff Berthaume talked about the upcoming Scarecrow Festival on October 12,2024. He is hoping for the DDA 's support. Forwerck said that he must make a request in writing.

**New Business** none

**Old Business**

**Website update:** Forwerck said that they want more pictures.

**DDA Logo:** ongoing. No new information.

**Bulletin Board:** The whole circle is 7'6' in a triangular build. The roof has a 2-foot overhang. There is yellow tape in the park to mark the spot where the bulletin board will go. Forwerck would like a signed off copy of the land use permit. She would like a written clarification on the status of the bulletin board land use permit. Council member questioned the placement of the bulletin board. The council has never approved any past projects the DDA has done. The DDA is looking for clarification on this. The veteran's list to add names has been extended for another

week. Hempsted said he has marked both proposed places so people can get an idea. Hempsted said that he will check with the attorney.

**Wayfinding Signs:** This is going to be done this fall.

**Welcome Signs:** ongoing: Blazak was not at meeting to give a report.

**Trees:** The old root balls are being removed where the trees died in the downtown area of State Street.. The trees will be delivered at the village office and will be planted this fall.

**Plaque:** There are 3 streetlights left to purchase plaques. The money received so far is \$3300.00.

**Benches:** The 7 benches have been sold by word of mouth for a total \$2,800.

**Facades:** Hempsted is on the façade committee he did announce to all that he was not running to another term as Village President. He will stay on the committee until he is done at the village.

**Gazabo:** This may be painted this year.

**Playground equipment:** Grants will need to go through the village. Deike is working on the grant process. Aldridge will be checking with Fife Lake Township and Springfield Township for donations. Aldridge asked about Traverse City. She was asked to contact our county commissioner.

**Retaining blocks:** Forwerck said that she contacted Dayne Sloat from Lakeside Landscaping Team which is an arm on the company who the DDA purchased original retaining wall blocks from, He will meet with us to check the condition of the retaining wall. She said it has not been done yet.

**Explorer 131:** There was discussion about what the township and Chamber is doing about contributing to the 131. The DDA may have to contribute another \$500.00 to this.

**Public Comment:** none

**Board Comment:** Forwerck said after looking at the budget she may be able to add some money for the playground equipment, or some other project that is expected to be done this year.

Motion made by Forwerck and seconded by Hempsted to adjourn at 8:23pm.

Respectfully Submitted  
Marcia Eby