

Village of Fife Lake
Downtown Development Authority
Meeting Minutes
November 19, 2024

Meeting called to order at 6:30pm

Pledge of allegiance:

Roll call: Present: Johnson, Forwerck, Blazak, Hempsted, Benke, Aldridge, and Patrick

Absent: Tornow

Swear in reappointments: removed from agenda

Approval of Agenda: Motion made by Patrick to approve the agenda as presented, seconded by Benke. **Motion carried** with all yeas.

Tornow arrived a 6:35pm

Approval of Minutes: Motion made by Hempsted to approve the agenda as presented, seconded by Patrick. **Motion carried** with all yeas.

Treasurers Report: Benke passed out the statement and the bills. She explained the bills to everyone. Bills to be paid- Loons Nest \$75.00 Carley's Hill donation, Loons Nest \$86.00 Crew Memorial, Upper Bar and Grill \$100.00 – Carley's Hill , Play Equipment Design - \$3010.83, half of the cost for benches, Jim Ricketts Masonry \$1500.00 for a cement slab for bulletin board, Gills Roy's \$79.82- pruning shears and saw, Village of Fife Lake \$128.80- Bonding, Cal Benke \$900.00 for planting of trees, Mark Magee- Bulletin board including copper roof, Nancy Wilson- \$150.00- picture on banners, Trophy Trolley \$440.00- street lamps plaques, Copy shop \$216.16- Tif Booklets, Copy shop \$200.00- background for Bulletin Board. Motion made by Patrick to approve the bills, seconded by Blazak. **Roll Call:** Johnson-Y, Blazak-Y, Hempsted-Y, Forwerck-Y, Benke-Y Aldridge-Y, Tornow-Y, and Patrick-Y. **Motion carried.** The benches are half paid for \$3345.66 is still owed.

Communication: Aldridge read an invitation from the Chamber to their annual dinner on December 9, 2024. Everyone was encouraged to RSVP

Public Comment: Mary Ellen Dilley 8611 E Spalding Rd. She thanked the board for the July minutes

New Business

Tif report sent to state: It has been sent to the State. It is also on the DDA website, The DDA captured \$49,000.00 for the year.

DPW vacancy: Two weeks ago, the village lost their full time DPW person. Mike Lafaire will be filling in part time along with Terry TreBeek.

Banners at Donks: Forwerck showed the designs to everyone present. The banners are two-foot banners with pictures on each line. There are 4 different banner designs placed at different sections of the downtown area. Motion made by Blazak to approve the banners, seconded by Hempsted. Motion rescinded. Motion made by Blazak to approve all 4 banners, seconded by

Tornow. **Roll call:** Benke-Y, Aldridge-Y, Patrick-Y, Forwerck-Y, Blazak-Y, Johnson-Y, Tornow-Y, and Hempsted-Y. **Motion carried.** The cost will be around \$2000.00 for the banners.

Tree guards: nothing said about this.

Wrap streetlamps: nothing said about this.

Security cameras: Forwerck would like security cameras to put up at the bulletin board and at the entrance sign. There was discussion about how to do that and who would monitor it.

Village printing: The village has been billing the DDA for copies. There was discussion on the cost to put up Christmas lights. It was determined that print cost will not be charged to the DDA. Hempsted will get with Forwerck about the cost for putting up the Christmas lights with the cost of printing in that figure.

Budget Committee: Benke and Forwerck will start working on the budget. May have a draft for December's meeting.

Old Business

Website: No pictures of projects on the website at this point. Will put bulletin board pictures up when completed.

DDA Logo: Aldridge passed out a logo. The logo was liked by all. Benke made a motion to accept Aldridge logo with a slight modification pertaining to a log. Motion seconded by Patrick.

Motion carried with all yeas

Plaques: All the plaques are made. The ones that are not on the lights will be put on in the spring due to cold weather.

Benches: the benches are in the shed to be placed in the spring.

Trees: The trees are all planted.

Bulletin Board: Discussed under veteran's display.

Welcome sign: Blazak discussed information on the sign. He said that there were support logs going on the sides for a carving of a bear and a mushroom on the other side. Blazak will be looking into Plexi glass for protection.

Playground Equipment: Some of old equipment needs to be replaced due to age. Aldridge said to replace the parts on the old equipment it would cost about \$5000.00. She said the cost to replace the swing, and slide will be about \$43677.03 and one for \$48561.04. This would be a swing set for younger kids and older kids around 6-8 years of age.

Facades: Benke, Aldridge, Patrick, and Johnson, is on this committee They will be focusing on this in the spring.

Veterans Display: Johnson and Forwerck laid out the Veteran's display for all to see. Forwerck thanked Tornow for his design. Forwerck would like to appoint a committee to come up with headings for the public display side of the Bulletin Board

Public Comment: none

Board Comments: Patrick will be anxious to get the façade program started next year. There was discussion among everyone about park grants.

Motion made by Patrick and seconded by Hempsted to adjourn at 8:15pm

Respectfully Submitted

Marcia Eby